

## Information Service of the Citizen in Larnaca

### Address

27 Gregori Afxentiou Avenue

6021 Larnaca

### Contact Information

Tel: 24 815555

Fax: 24 815556

Email: keplarnaca@papd.mof.gov.cy

### Hours

Monday to Friday 8:00 a.m. to 5:00 pm

### Services Offered

Services relating to the following Departments: Department of Registry and Migration (for services offered by the District Administration), Department Road Transport, Office of Grants and Benefits of the Treasury, Department of Social Insurance, Ministry of Health and Department of Lands and Surveys.

Examples include the issuing and / or applications for a number of services as follows:

Issue of certificates and other documents

- Birth Certificate / Death Certificate
- ID card
- certificate of permanent residence
- Driving Licence
- International Driving Permit
- stopping a motor vehicle
- registration
- Certificates to the insured, the self-employed, retired and employers
- insurance accounts, certificates of benefit receipt and amount of benefits
- Card hospitalization
- European Health Insurance Card
- copy of health certificate of motor vehicle
- a copy of cadastral survey plan

Application in relation to the following:

- passport
- identity of displaced families or individuals
- voting card / change of address / name change

Replacement voting card

- screening (student license) and consider obtaining a driving license
- record employer / employee / self-employed,
- benefits provided by the Department of Social Insurance (eg bonus sickness allowance, maternity benefit, personal injury), devices (eg device marriage, maternity grant) and pensions (eg old-age pensions, social pensions, disability pension)
- allowances / subsidies provided by the Office of Grants and allowances Ministry of Finance (eg child benefit, student grants, benefits mother, handling disability allowance, financial assistance to large families buying a car, financial assistance to people with disabilities to acquire Car special allowance for the blind)

### Internet access

Citizens through service center, they can access the internet to search for information and reporting by any of the statements and applications can be submitted now through the internet.